



RE - ADVERTISEMENT

LESEDI LOCAL MUNICIPALITY, WITH ITS HEAD OFFICE SITUATED IN HEIDELBURG, CNR HF VERWOERD AND LOUW STREET, INVITES SUITABLY QUALIFIED CANDIDATES TO APPLY FOR THE FOLLOWING POSITIONS:

<b>CLUSTER</b>	<b>COMMUNITY SERVICES</b>
<b>DEPARTMENT</b>	<b>COMMUNITY SERVICES</b>
<b>POSITION</b>	<b>EXECUTIVE MANAGER COMMUNITY SERVICES</b>
	<b>(5 YEAR FIXED TERM CONTRACT). The candidate to be appointed will be stationed at the Head Office: Corner HF Verwoerd and Louw, Streets in Heidelberg.</b>
<b>SALARY</b>	<b>Remuneration Package:</b> R 884 770 – R1 160 941 CTC, pay scale will be determined by competence.
<b>REQUIREMENTS</b>	Bachelor's Degree in social sciences/ Public Administration/ Law; or equivalent. A minimum of 7 years management experience at senior and middle management level of which 5 years must have been at senior management level. Have proven successful institutional transformation within public or private sector. Registration with the South African Council for Social Service Professionals (SACSSP), or similar recognised professional body.
<b>COMPETENCIES</b>	Generic management competencies, strategic capability, Programme and Project management, Financial management, Change management. Service delivery innovation, Knowledge management, Problem solving and Analytical thinking, People and diversity management, Client orientation and customer focus, Communication, accountability and ethical conduct. Knowledge of Strategic financial and Performance management, Operational financial management, Supply chain management, Audit and accountability, The Constitutional requirements for local government and local government legislation, Local government powers and functions, including assignment of national and provincial functions, Developmental local government, Performance management and reporting, Sophisticated understating of the global, national and regional context in which the municipality operates, Sophisticated understating of the local, regional national and international political context, Legislation, policy and implementation, Expert knowledge in more than one functional field/discipline. Skills in Analytical thinking, Policy conceptualization and implementation, Conflict management, Risk and change management, Mediations skills, Diversity management, Strategic leadership and management, Project management, Governance, ethics and values.
<b>DUTIES</b>	Good knowledge and understanding of relevant policy, legislation, institutional governance systems and performance management. Understanding of council operations and delegation of powers as well as health service management, cemetery management, public safety, Parks and recreation management.
	NOTE: Qualification and SA citizenship checks will be conducted on all short-listed candidates. Where applicable, successful candidates will be subjected to additional checks/security checks, and the shortlisted candidates will undergo competency assessment process. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement and disclosure of financial interest. Candidates who are not in possession of MFMA/ Certificate Programme in Municipal Finance will have to complete it within 18 months if appointment.

**APPLICATIONS**

To apply interested candidates must submit a fully completed application form obtained from our website: [www.lesedi.gov.za](http://www.lesedi.gov.za). Attach a signed application letter, a comprehensive Curriculum Vitae (CV), certified copies of qualifications, driver's license and Identity Document to the Office of the Executive Mayor. Faxed, emailed or applications not made on the applicable application form will not be considered. Enquiries should be directed to the Office of the Acting Municipal Manager at 016 492 0043 during office hours (7h30 – 16h15).

Lesedi Local Municipality is committed to the achievement and maintenance of diversity and employment equity, especially in terms of race, gender and disability. Applicants from designated groups are encouraged to apply. If you do not hear from us within 60 days after the closing date, kindly accept that your application was unsuccessful and communication will be limited to shortlisted candidates.

**Applications in sealed envelopes must be hand-delivered to the Office of the Acting Municipal Manager: Corner HF Verwoerd and Louw Street, Heidelberg during office hours only.**

**All enquiries relating to job content can be directed to: The Office of the Acting Municipal Manager, Adv. Gugulethu Thimane @ Tel 016 492-0043/ [mm@lesedi.gov.za](mailto:mm@lesedi.gov.za) during office hours.**

**Applications can also be posted to:**

**P.O Box 201  
Heidelberg  
1438**

**Closing date for all applications is 01 October 2018 @ 16H00**

**Notice No: 45/2018**

**Reference No: 4/3/3/6**