

RE-ADVERTISEMENT

08 NOVEMBER 2018

QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED "REQUEST FOR THE EVENT MANAGEMENT SERVICES FOR THE MAYORAL GOLF CHALLENGE" TO THE QUOTATION BOX SITUATED AT:

SUPPLY CHAIN MANAGEMENT OFFICE (LESEDI OFFICES)
C/O LOUW AND HF VERWOERD STREET
HEIDELBERG
1438

ALL ENQUIRIES REGARDING SPECIFICATIONS SHOULD BE REFERRED TO ERNEST DLAMINI AT 016 492 0044/016 492 0023. ENQUIRIES REGARDING THE BIDDING PROCEDURE SHOULD BE REFERRED TO SIBULELO NXATHI AT TEL 016 492 0202.

THE NON-COMPULSORY BRIEFING SESSION WILL BE HELD ON 12 NOVEMBER 2018 @10:00 AM AT INFRASTRUCTURE BAORDROOM.

DEPARTMENT: CORPORATE SERVICES/MUNICIPAL MANAGER OFFICE

CLOSING DATE: 15 NOVEMBER 2018@12H00

SPECIFICATIONS: EVENT MANAGEMENT SERVICES FOR THE MAYORAL GOLF CHALLENGE

The events company will be required to provide end to end event management services which include:

- Attendance register management
- Creative design
- Marketing
- Sponsorship for the entire event
- Catering services
- Price giving dinner
- Post event reports

Name of Company: _____

Fax: _____

Telephone: _____

Date: _____

The following documents must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Original valid tax clearance certificate
- Municipal Bid Documents (MBD1, MBD 2, MBD 4, MBD 6.1, MBD 8 and MBD 9)
- Clearance Certificate for Water and Lights
- CSD registration

EVALUATION CRITERIA: 80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose the MBD forms, Clearance Certificate for Water can be downloaded from our website: www.lesedilm.gov.za/key/scm or can be obtained from Ms. Sibulelo Nxathi at the SCM office and should be scrutinized, completed and submitted together with your quotation. MBD forms and the Clearance Certificate for Water and Lights must be fully completed and signed. Bids completed in pencil and the use of tippexed will be regarded as invalid bids.

Bidders who did not submit an original or certified copy of their B-BBEE Certificate will not be allocated preference points.

Designated Group: An EME or QSE which is last 51% owned by:	EME	QSE
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		

It needs to be noted that the preferred bidder will be expected to raise funds as the event is going to be staged at no cost to the Municipality.

All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link: business.support@csd.gov.za. No business will be conducted with any person who is not registered on this database.