



# SUPPLY CHAIN MANAGEMENT UNIT

Office of the Chief Financial Officer

**QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.**

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED **"SUPPLY AND ENSURE FUNTIONALITY OF 8 X HANDHELD READERS TO SCAN LIBRARY BOOKS AND RFID TAGS AND COVERS"** TO THE QUOTATION BOX SITUATED AT: RATES AND TAXES HALL (LESEDI OFFICES)  
C/O LOUW AND HF VERWOERD STREET  
HEIDELBERG  
1438

ON OR BEFORE, 10 FEBRUARY 2017 @ 12H00. ALL ENQUIRIES SHOULD BE REFERRED TO MARIANNE SNYMAN @ (016) 492 0050 OR CORRIE VERSTER @016 492 0046. ENQUIRIES REGARDING THE BIDDING PROCEDURE MUST BE DIRECTED TO SIBULELO NXATHI AT 016 492 0202.

DEPARTMENT: COMMUNITY SERVICES (LIBRARIES)  
DATE: 03 FEBRUARY 2017

**WORK DESCRIPTION: SUPPLY AND ENSURE FUNTIONALITY OF 8 X HANDHELD READERS TO SCAN LIBRARY BOOKS AND RFID TAGS AND COVERS**

## **8 X HANDHELD READERS (+-)**

RFID Portable Handheld Scanner

A single device that is cordless

Must be able to read RFID tags and should not have any problems with books on metal shelves

Must have an audible tone and visual indicator to verify items identified

Should be able to collect data for inventory, shelf reading, weeding etc.

Should have a touch screen and must be easy to use

Must have a memory card that can store up to 1 000 000 records

Must come with a spare battery and each battery should last at least 4 hours when being used.

N.B. Pricing

- Pricing should include all software and hardware integration with LMS (Symphony).

## **RFID TAGS AND TAG COVERS**

### **RFID Tags and Covers (10 000)**

Tags must be guaranteed for the life of item on which it is originally affixed.

Tags must be fully rewritable.

Tags should provide security, circulation, and inventory control functionality.

The system should use anti-collision algorithm that does not limit the number of tags which must be read simultaneously.

Tags must use a low acid adhesive.



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**Tags should be from America not Japan.**

20 CM to pin point (Distance to pick up).

### **N.B. Pricing**

- Prices should state clearly Price per RFID Tag.

Name of Company: \_\_\_\_\_

Fax: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

The following documents must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Original tax clearance certificate/Tax pin from Sars
- Forms listed below ( MBD 2, MBD 4, MBD 6.1, MBD 8 and MBD 9 & Clearance certificate for water & lights)
- Latest municipal account (Up to date)
- CSD registration

**Bidders who did not submit an original or certified copy of their BBBEE Certificate will not be allocated preference points and will only be evaluated on price.**

**Evaluation Criteria:** 80/20 Preference point system as presented in the Preferential Procurement Policy Framework Act no 5 of 2000, for this purpose MBD 2, MBD 4, MBD 6.1 MBD 8, MBD 9 and the Clearance certificate for water & lights can be downloaded on our website on the following link: [www.lesedilm.gov.za/key/scm](http://www.lesedilm.gov.za/key/scm). MBD forms should be scrutinized completed and submitted together with your quotation. All objections and complaints must be lodged within 14 days and in writing to the municipal's manager's office.

All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link: [business.support@csd.gov.za](mailto:business.support@csd.gov.za). No business will be conducted with any person who is not registered on this database.

**BIDDERS ARE WELCOMED TO ATTEND THE OPENING.**