



MUNICIPAL FINANCE INTERNS PROGRAM MONITORING TOOL

Grant Name: Gauteng Financial Intern Support Grant (GIG)
 Objective: Monitoring the implementation of the conditions of GIG in collaboration with other similar Grants
 Due Date for Submission: Report due quarterly 30 days after the end of the quarter under review.
 Financial Year: 2014/15
 Quarter under review: Q1 - September

GENERAL INFORMATION	
Name of Municipality	LESEDI LOCAL MUN (GT.423)
Name of Municipal Manager	A. Makhanya
Name of Chief Financial Officer	SN Marota
INTERN SPONSORED BY GAUTENG TREASURY	
Name of Mentor and designation if not CFO	GUGU MINGUBE (Manager, Budget and Reporting)
Total Number of Interns in municipality	2
Number of Interns reporting to the same Mentor	2
Name of Coach for quarter under review	M. SP. MALGAS(R), Mrs G MINGUBE (1)
Designation of the Coach	Managers
Number of Interns in the same unit as the GIG Intern	0
Number of Interns reporting to the same Coach	0
Portfolio of Evidence updated for quarter under review	2
GENERAL INFORMATION ON INTERNS	
Total Number of Interns Employed in BTO and Internal Auditing	0
Total Number of Interns	Sponsored by GIG: 0 Sponsored by FMG: 2 *Sponsored by Other(Specify)
Total Budget allocated to Interns only for the year ending June 2009.	NA
Total Available budget at the beginning of the quarter under review.	400500


Total Expenditure on the above-mentioned budget for the quarter under review	NA	38778					
Budget Allocated for interns training/development only for year ending June 2009	NA	269000					
Available Budget for interns training/development at the beginning of the quarter under review.	NA	269000					
Expenditure on the above-mentioned budget for the quarter under review.	NA	0					
			Revenue	Supply Chain Management	Assets	*Financial Reporting	Internal Audit
Total Number of Interns at the beginning of the quarter under review	1	0	0	1	0	0	0
Total Number of Interns at the end of the Quarter under review	1	0	0	1	0	0	0
Variance(formula)	0	0	0	0	0	0	0
Explanation for Variances							
In case of variances caused by termination of contract, indicate the whereabouts of the Interns, e.g. absorbed, employed by mun. private etc.							
Did the Municipality Appoint any new Intern for the quarter under review?	No						
Total Budget allocated to interns other than GIG for the year ending June 2009.	FMG	Other					
	629500						
	DEVELOPMENT OF INTERNS						
Number of interns still in Employment of Municipality who completed the MFMA Multi Media Training (refer to circular 36 of NT)	0	1					
Any course or training received for quarter under review (formal and informal)	GIG Intern	FMG Interns	Other Interns				
		0					
							OTHER

Total Number of Employees reporting to CFO for period under review (excluding interns)

	Senior Managers	Middle Managers	Others
Currently Employed	4	7	32
Permanently Employed	4	7	30
Total Number Completed the MFMA Multi Media Learning	0	4	6
Number employed in Budgets	1	1	2
Number employed in SCM	1	1	5
Number employed in Revenue Collections	1	3	20
Number employed in Payments	1	2	5
Number employed in Financial Reporting			

Report Prepared by : T.P SEHLOGO

Signature and Date Prepared:  2014/10/17

Verified as correct by CFO: 

Signature and Date verified: 27/10/2014

Approved by MMI:

Signature and Date Approved: