





MUNICIPAL FINANCE INTERNS PROGRAM MONITORING TOOL

Grant Name: Gauteng Financial Intern Support Grant (GIG)
 Objective: Monitoring the implementation of the conditions of GIG in collaboration with other similar Grants
 Due Date for Submission: Report due quarterly 30 days after the end of the quarter under review.
 Financial Year: 2017/18
 Quarter under review: Q1 - September

GENERAL INFORMATION	
Name of Municipality	LESEDI LOCAL MUN (GT 423)
Name of Municipal Manager	I Rampedi (ACTING MUNICIPAL MANAGER)
Name of Chief Financial Officer	P Mpele
INTERN SPONSORED BY GAUTENG TREASURY	
Name of Mentor and designation if not CFO	GUGU MNCUBE (Manager: Budget and Reporting)
Total Number of Interns in municipality	4
Number of Interns reporting to the same Mentor	2
Name of Coach for quarter under review	Mrs G MNCUBE (1) Mrs M Lawrenson (2) Mrs S Boyi (1)
Designation of the Coach	Managers
Number of Interns in the same unit as the GIG Intern	0
Number of Interns reporting to the same Coach.	2
Portfolio of Evidence updated for quarter under review.	4
GENERAL INFORMATION ON INTERNS	
Total Number of Interns Employed in BTO and Internal Auditing	0
Total Number of Interns	Sponsored by GIG: 0 Sponsored by FMG: 4 *Sponsored by Other(Specify)
Total Budget allocated to Interns only for the year ending June 2009.	NA 500000
Total Available budget at the beginning of the quarter under review.	NA 500000

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Total Number of Employees reporting to CFO for period under review (excluding Interns)			
	Senior Managers	Middle Managers	Others
Currently Employed	4	7	41
Permanently Employed	4	7	36
Total Number Completed the MFMA Multi Media Learning	0	5	5
Number employed in Budgets	1	2	2
Number employed in SCM	1	1	10
Number employed in Revenue Collections	1	2	26
Number employed in Payments	1	1	4
Number employed in Financial Reporting			
Report Prepared by :	T.P. SEHLOGO		
Signature and Date Prepared:	2017/10/17		
Verified as correct by CFO:			
Signature and Date verified:			
Approved by MM:			
Signature and Date Approved:			

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