



MUNICIPAL FINANCE INTERNS PROGRAM MONITORING TOOL

Grant Name: Gauteng Financial Intern Support Grant (GIG)
Objective: Monitoring the implementation of the conditions of GIG in collaboration with other similar Grants
Due Date for Submission: Report due quarterly 30 days after the end of the quarter under review.
Financial Year: 2017/18
Quarter under review: Q3 - March

GENERAL INFORMATION

Name of Municipality	LESEDI LOCAL MUN (GT 423)		
Name of Municipal Manager	TP Mpele		
Name of Chief Financial Officer	S Boyl (Acting Chief Financial Officer)		
Name of Mentor and designation if not CFO	INTERN SPONSORED BY GAUTENG TREASURY GUGU MNCUBE (Manager: Budget and Reporting)		
Total Number of Interns in municipality	1		
Number of Interns reporting to the same Mentor	0		
Name of Coach for quarter under review	Mrs G MNCUBE (1)		
Designation of the Coach	Managers		
Number of Interns in the same unit as the GIG Intern	0		
Number of Interns reporting to the same Coach.	1		
Portfolio of Evidence updated for quarter under review.	1		
GENERAL INFORMATION ON INTERNS			
Total Number of Interns Employed in BTO and Internal Auditing	0		
Total Number of Interns	Sponsored by GIG	Sponsored by FMG	*Sponsored by Other(Specify)
	0	1	
Total Budget allocated to Interns only for the year ending June 2009.	NA 350000		
Total Available budget at the beginning of the quarter under review.	NA 152012.6		

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Total Expenditure on the above-mentioned budget for the quarter under review	NA	25502.04						
Budget Allocated for interns training/development only for year ending June 2009	NA	0						
Available Budget for interns training/development at the beginning of the quarter under review.	NA	0						
Expenditure on the above-mentioned budget for the quarter under review.	NA	0						
Total Number of Interns at the beginning of the quarter under review	In Budget Office	Revenue	Supply Chain Management	Assets	*Financial Reporting	Internal Audit		
	1	1	1	0	0	0		
Total Number of Interns at the end of the Quarter under review	In Budget Office	Revenue	Supply Chain Management	Assets	*Financial Reporting	Internal Audit		
	0	0	1	0	0	0		
Variance(formula)	1	1	0	0	0	0		
Explanation for Variances	New intern was appointed under the quarter being review							
In case of variances caused by termination of contract,indicate the whereabouts of the Intern,e.g. absorbed,employed by mun,private etc.								
Did the Municipality Appoint any new Intern for the quarter under review?	Yes							
Total Budget allocated to Interns other than GIG for the year ending June 2009.	FMG	Other						
	350000							
DEVELOPMENT OF INTERNS								
Number of Interns still in Employment of Municipality who completed the MFMA Multi Media Training(refer to circular 35 of NT)	0							
Any course or training received for quarter under review(formal and informal)	GIG Intern	FMG Interns	Other Interns					
		4						
OTHER								


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Total Number of Employees reporting to CFO for period under review (excluding Interns)

	Senior Managers	Middle Managers	Others
Currently Employed	4	7	37
Permanently Employed	4	6	34
Total Number Completed the MFMA Multi Media Learning	0	5	5
Number employed in Budgets	1	2	2
Number employed in SCM	1	1	8
Number employed in Revenue Collections	1	3	25
Number employed in Payments	1	1	2
Number employed in Financial Reporting			

Report Prepared by : T.P SEHLOGO

Signature and Date Prepared: _____ 2018/04/26

Verified as correct by CFO:  GSM

Signature and Date verified: 30/04/18

Approved by MM:

Signature and Date Approved: