

23 MAY 2018

QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED “**SUPPLY AND DELIVERY OF A MULTIFUNCTIONAL ALL-IN-ONE PRINTER FOR VISHKUIL LIBRARY**” TO THE QUOTATION BOX SITUATED AT

**SUPPLY CHAIN MANAGEMENT OFFICES (LESEDI OFFICES)**

**C/O DU PREEZ AND HF VERWOERD STREET**

**HEIDELBERG**

**1438**

ALL ENQUIRIES REGARDING THE BIDDING PROCEDURE SHOULD BE REFERRED TO MS SIBULELO NXATHI @016 492 0202 AND CORRIE VERSTER @016 492 0046/082 376 9204 WITH REGARDS TO TECHNICAL INFORMATION.

**DEPARTMENT: COMMUNITY SERVICES**

**CLOSING DATE: 01 JUNE 2018 @12h00**

**SPECIFICATIONS: MULTIFUNCTIONAL ALL-IN-ONE PRINTER FOR VISHKUIL LIBRARY**

**Colour:**

Black and white copying

**Printer Features:**

Copy/Print/Scan/Fax: Black and white copying, network black and white printing, colour scanning, black and white faxing

Secure Print

Print from USB

Automatic two-sided

Touch Screen Display

**Scan Specifications:**

Scan to Folder

Scan to PC Desktop

Scan to Emails

**Speed:**

Up to 25 ppm (pages per minute)

**Pages:**

A3 & A4

**Capacity:**

Trays 1 and 2: 520 sheets each

**Connectivity:**

Network Ethernet

High speed USB 2.0 direct print

**Network Protocol:**

- SMTP, S/MIME, LDAP, LDAP with SSL, POP3, SMTP with SSL
- FTP via TCP/IP

**Device Administration**

Allows simple, remote installation setting of configuration options and management of the device

**Print Drivers:**

Client Operating Systems: Microsoft Windows XP (32), Windows 7 (32- and 64-bit) and Windows 10 (32 - and 64-bit)

**Authentication:**

Device login with network user name and password

**Accounting:**

Controls and tracks black and copy, print, fax and scan usage

**NB: Must provide Coin Box and Installation!!!**

<b>Designated Group: An EME or QSE which is last 51% owned by:</b>	<b>EME</b>	<b>QSE</b>
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Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		

Name of Company: \_\_\_\_\_

Fax: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

The following documents must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Copy of tax clearance certificate/Pin Provided by Sars
- Forms listed below ( Evaluation Criteria )
- Latest municipal account
- CSD Report

**EVALUATION CRITERIA:** 80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose the MBD1, MBD 2, MBD4, MBD 6.1 MBD 8 MBD 9 and the Clearance Certificate for Water & lights are obtainable from Ms Sibulelo Nxathi or can be downloaded from the Lesedi website ([www.lesedi.gov.za](http://www.lesedi.gov.za)). MBD forms should be scrutinized, completed and submitted together with your quotation. All objections and complaints must be lodged within 14 days and in writing to the municipal manager's office.

**NB:** Bidders who did not submit an original or certified copy of their B-BBEE Certificate will not be allocated preference points. All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link: [business.support@csd.gov.za](mailto:business.support@csd.gov.za). No business will be conducted with any person who is not registered on this database.