

## A. LESEDI LOCAL MUNICIPALITY

Registered ICT Companies are hereby invited to provide a Fully Integrated Payroll and Human Capital Software to the Lesedi Local Municipality for a three (3) year period. The tender document together with the terms of reference which are important for the preparation of the tender will be available from Ms Sibulelo Nxathi at the Supply Chain Management Office of the Municipality as from 10<sup>th</sup> October 2016 at a non-refundable fee of R 907.00 payable at the rates and taxes hall during office hours Monday – Friday, 07:30 – 15:30.

Closing date: 21 October 2016 @ 12h00

Completed tender documents must be submitted in sealed envelopes clearly marked "**TENDER 26/2016: THE FULLY INTERGRATED PAYROLL AND HUMAN CAPITAL SOFTWARE– LESEDI LOCAL MUNICIPALITY**". Bids must be placed in the tender box situated at the Development and Planning department, Municipal Building, Cnr Du Preez and H F Verwoerd Streets, Heidelberg which is accessible during office hours: Monday-Friday, 07:30-16:00 on or before 12:00, 21<sup>st</sup> October 2016 Only tenderers who attend the compulsory briefing session which is scheduled for Wednesday, 12 October 2016 at 10H00 am at the Infrastructure Services Boardroom are eligible to submit tenders.

No late, no-emailed or no faxed bids will be considered. Enquiries for the abovementioned bid may be directed to Mrs Magda Lawrenson at Tel: (016) 492-0075 during office hours Monday to Friday.

Bidder's attention is specifically drawn to the provisions of the rules which are included in the bid documents. The Council reserves the right to accept any bid or part thereof and does not bind itself to accept the lowest or any bid and not to consider any bid not suitably endorsed or comprehensively completed. Bids completed in pencil will be regarded as invalid bids.

The 90/10 preference procurement point system will apply and preference will be given to bidders who are able to demonstrate the following:

- |                                        |           |
|----------------------------------------|-----------|
| a) Price                               | 90 points |
| b) B-BBEE Status Level of Contribution | 10 points |

All service providers must submit their B-BBEE Verification Certificate from Verification Agencies accredited by the South African Accreditation Systems (SANAS) or a Registered Auditor approved by the Independent Regulatory Board (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) in order to claim preference points.

It is compulsory that the taxes of the successful bidder must be in order or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations. Additionally, no contract shall be concluded with any bidder, whose municipal rates and taxes and service charges are in arrears for more than three months.

All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link: [business.support@csd.gov.za](mailto:business.support@csd.gov.za). No business will be conducted with any person who is not registered on this database.

  
M. RAMPEDI  
ACTING MUNICIPAL MANAGER

LESEDI LOCAL MUNICIPALITY  
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