

24 April 2017

**QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.**

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED **“APPOINTMENT OF AN AUCTIONEER TO RENDER AN AUCTIONEERING SERVICE FOR THE SALE OF THE MAYOR’S HOUSE ON BEHALF OF THE LESEDI LOCAL MUNICIPALITY”** TO THE QUOTATION BOX SITUATED AT:  
RATES AND TAXES HALL (LESEDI OFFICES)  
C/O LOUW AND HF VERWOERD STREET  
HEIDELBERG  
1438

ALL ENQUIRIES SHOULD BE REFERRED TO MR PAUL MALGAS AT 016 492 0028.

**DEPARTMENT: LED & PLANNING**

**CLOSING DATE: 02 MAY 2017@12H00**

**SPECIFICATIONS: APPOINTMENT OF AN AUCTIONEER FOR THE RENDERING OF AN AUCTIONEERING SERVICE FOR THE SALE OF THE MAYOR’S HOUSE ON BEHALF OF THE LESEDI LOCAL MUNICIPALITY**

- Please note that the Auctioneering fees are based on the percentage claim.
- A compulsory site inspection will be held on Wednesday, 26 April 2017 at the Infrastructure Services boardroom at 10h00.

**FUNCTIONALITY CRITERIA:**

All quotations received will be evaluated on the basis of functionality, price and B-BBEE. The following functionality criteria will be applicable and the maximum weights are as indicated in brackets:

- 1) Cv’s showing sales experience-minimum 5 years (25)
- 2) Proof of Registration with the relevant professional body (National Certificate Auctioneering Practices) (25)
- 3) 5 reference letters of successful auction of houses (50)

A bidder that scores less than 70 % in respect of “Functionality” will be regarded as submitting a non-responsive bid and will not be further evaluated on Price and B-BBEE.



# SUPPLY CHAIN MANAGEMENT UNIT

Office of the Chief Financial Officer

Name of Company: \_\_\_\_\_

Fax: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

The following documents must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Original tax clearance certificate/Tax pin from Sars
- Forms listed below ( Evaluation Criteria )
- Latest municipal account / Clearance Certificate for Water and Lights
- CSD Registration report
- Letter of good standing

**EVALUATION CRITERIA:** 80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose the MBD 2, MBD4, MBD 6.1 MBD 8 MBD 9 and the Clearance Certificate for Water & lights can be downloaded from our website on the following link: [www.lesedilm.gov.za/key/scm](http://www.lesedilm.gov.za/key/scm) MBD forms should be scrutinized, completed and submitted together with your quotation. All objectives and complains must be lodged within 14 days and in writing to the municipal manager's office.

**NB:** Bidders who did not submit an original or certified copy of their B-BBEE Certificate will not be allocated preference points.

All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link: [business.support@csd.gov.za](mailto:business.support@csd.gov.za). No business will be conducted with any person who is not registered on this database.

**BIDDERS ARE WELCOME TO ATTEND THE OPENING ON THE CLOSING DATE**