

RE-ADVERTISEMENT

28 JANUARY 2019

QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED "REQUEST FOR PROPOSALS FOR THE RUNNING AND MANAGEMENT OF THE CANTEEN ON BEHALF OF THE LESEDI LOCAL MUNICIPALITY FOR A PERIOD NOT EXCEEDING 3 YEARS" TO THE QUOTATION BOX SITUATED AT:

SUPPLY CHAIN MANAGEMENT (LESEDI OFFICES)
C/O LOUW AND HF VERWOERD STREET
HEIDELBERG
1438

ALL ENQUIRIES SHOULD BE REFERRED TO MR.THAMI GORATI @016 492 0039 OR MS SIBULELO NXATHI @016 492 0202.

DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

CLOSING DATE: 12 FEBRUARY 2019 @12H00

RFP: REQUEST FOR PROPOSALS FOR THE RUNNING AND MANAGING OF THE CANTEEN AT THE MAIN MUNICIPAL BUILDING FOR A THREE (3) YEAR PERIOD

This notice serves to invite interested companies/ SMMEs in the Catering and hospitality sector and all relevant stakeholders in the running and managing of the Canteen in the Lesedi Local Municipality's Main building for a period not exceeding 3 years to submit proposals.

NB: A COMPULSORY BRIEFING SESSION WILL BE HELD ON FRIDAY, 01 FEBRUARY 2019 @10:00 AM AT THE INFRASTRUCTURE SERVICES BOARDROOM OF THE MUNICIPALITY

REQUIREMENTS:

- Interested businesses/ companies should be registered in the National Treasury Central Supplier Database (CSD), CSD registration report must be submitted.
- Interested businesses/ companies should have their rates and taxes up to date, the latest municipal account should be submitted.
- Interested businesses/ companies should have relevant experience and apply for a Certificate of Acceptability within the Municipality
- Original tax clearance certificate/Pin provided by SARS
- MBD Forms listed below (Evaluation Criteria)
- Preference will be given to youth ,disabled and women owned businesses/ companies

Failure in submitting these documents will result in a proposal being rejected.

SUBMISSION FOR PROPOSALS:

- Sealed Proposals must be placed in the Quotation Box situated at the Supply Chain Management, Municipal Building, Corner of Louw and HF Verwoerd Street Heidelberg
- No late, e-mailed or faxed Proposals will be considered
- The Council reserves the right to accept any Proposal or part thereof and does not bind itself to accept any Proposal not suitably compliant
- Completed Proposals must be submitted in a sealed envelope clearly marked: Request For Proposals for the Running and Management of the Canteen at the Main Municipal Building for a three year period

EVALUATION CRITERIA: 80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose the MBD 1, MBD 2, MBD4, MBD 6.1 MBD 8, MBD 9 and the Clearance Certificate for Water & lights can be downloaded from our website on the following link: www.lesedilm.gov.za/key/scm MBD forms should be scrutinized, completed and submitted together with your quotation. All objections and complaints must be lodged within 14 days and in writing to the municipal manager's office.

For more information, the following official can be contacted as indicated below:

Manager: Local Development and Planning: Mr Thami Gorati at Telephone: 016 492 0039 during office hours Mondays to Fridays: 7H30-16H00

Name of Company: _____

Fax: _____

Telephone: _____

Date: _____

NB: THIS PROPOSAL WILL ONLY BE EVALUATED ON FUNCTIONALITY AND THE SUCCESSFUL BIDDER WILL ONLY BE LIABLE FOR CONSUMPTION.

EVALUATION CRITERIA:

CRITERIA		POINTS ALLOCATED
1	Capacity to deliver <ul style="list-style-type: none"> ➤ One Year Financial Bank Statements(30 points) ➤ Six Months Bank Statements(15 points) ➤ Less than Six Months Bank Statements(10 points) 	30
2	Human Resource and Equipment Capacity <ul style="list-style-type: none"> ➤ CV's of Management(10 points) ➤ List of equipment(10) 	20
3	Manu: Daily nutritional meals <ul style="list-style-type: none"> ➤ Breakfast(10 points) ➤ Lunch(10 points) 	20
4	Experience in this field <ul style="list-style-type: none"> ➤ Two years and more(20 points) ➤ Less than two years(10 points) 	20
5	Lesedi Locality	10
	Total	100

A bidder that scores less than 60 points in respect of “functionality” will be regarded as non-responsive and will be disqualified. If all the bidders meet the functionality requirements, the bidder who scored the highest points will be accepted.

NB: THE TRADING DAYS AND TIMES FOR THE CANTEEN WILL BE FROM MONDAY TO FRIDAY 8:00 TO 16:00 AND CLOSED ON WEEKENDS AND PUBLIC HOLIDAYS

NB: Bidders who did not submit an original or certified copy of their B-BBEE Certificate will not be allocated preference points.

All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link:business.support@csd.gov.za. No business will be conducted with any person who is not registered on this database.