

QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00 UP TO A TRANSACTION VALUE OF R200 000.00 INCLUDING VAT..

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED **"REVIEW OF ANNUAL FINANCIAL STATEMENTS"** TO THE QUOTATION BOX SITUATED AT: RATES AND TAXES HALL (LESEDI OFFICE
C/O LOUW AND HF VERWOERD STREET
HEIDELBERG
1438

ALL ENQUIRIES SHOULD BE REFERRED TO GUGU MNCUBE (016) 492 0031 OR SIBULELO NXATHI@ 016 492 0202 WITH REGARDS TO THE BIDDING PROCEDURE.

DEPARTMENT: FINANCE

CLOSING DATE: 20 June 2016@12H00

REQUIREMENTS: REVIEW OF ANNUAL FINANCIAL STATEMENTS

- To provide onsite review of annual financial statements.
- To ensure that GRAP standards have been interpreted and implemented correctly.(I-GRAP, GRAP 25, GRAP 104, GRAP 17)
- Review and re- performance of reconciliations with regards to debt collected vs amounts paid as commission to the debt collectors
- Detailed review of the audit file and relevant supporting documents
- Review of all disclosures in the notes of the AFS

FUNCTIONALITY

- **3 years' experience in Local government auditing/Reviewing of financial information.**
- **Qualified Chartered accountants with 3 years post qualification experience.**
- **Experience in data metrics.**
- **Capacity – minimum of 2 qualified individuals.**
- **Work to be performed by qualified chartered accountants on site, no sub-contracting.**

Name of Company: _____

Fax: _____

Telephone: _____

Date: _____

The following information must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Original tax clearance certificate
- Forms listed below (MBD2, MBD 4, MBD 6.1, MBD 8, MBD 9, Clearance Certificate for Water & Lights)
- Latest Municipal Account

Bidders who did not submit an original or certified copy of their BBBEE Certificate will not be allocated preference points and will only be evaluated on price.

Evaluation Criteria: 80/20 Preference point system as presented in the Preferential Procurement Policy Framework Act no 5 of 2000, for this purpose MBD 2, MBD 4, MBD 6.1 MBD 8, MBD 9 and the Clearance certificate for water & lights can be downloaded on our website on the following link: www.lesedilm.gov.za/key/scm. MBD forms should be scrutinized, completed and submitted together with your quotation. All objections and complaints must be lodge within 14 days and in writing to the municipal's manager's office.



ISAAC RAMPEDI
ACTING MUNICIPAL MANAGER

08/06/2016

DATE