

LESEDI LOCAL MUNICIPALITY

Tender no: 22/2018: The Lesedi Local Municipality hereby invites bids for the Supply and delivery of Short-term Insurance for a three (3) year period.

Queries for the abovementioned bid may be directed to Mr Paul Malgas at Tel no: (016) 492 0028 during office hours Mon to Fri 07:30 – 16:00.

Closing date: 07 June 2018 at 12h00

Bid documents containing the specifications and details of the deliverables are available from Supply Chain Offices of the Lesedi Local Municipality, 1 HF Verwoerd St, Heidelberg, as from 16 May for a non-refundable fee of R 1500.00, payable at the rates and taxes hall during office hours Mondays – Fridays, 08h00 – 15h30. Cheques are to be made out to Lesedi Local Municipality. Tender documents can also be downloaded for free on the E-Tender portal (www.etenders.gov.za).

A compulsory briefing session is scheduled to take place on 17 May 2018, at 10h00, in the Infrastructure Services Boardroom, Municipal Buildings, c/o du Preez & HF Verwoerd St.

The bid must be sealed in an envelope marked: **"TENDER NO: 22/2018: SUPPLY AND DELIVERY OF SHORT-TERM INSURANCE FOR A THREE (3) YEAR PERIOD."**

Bids must be placed in the Tender Box situated at the Supply Chain Management Department Municipal Building, c/o of Du Preez and H F Verwoerd Street, Heidelberg, on or before 12:00, 07 June 2018 and will be opened in public. Tender Box will be open during office hours Monday – Friday, 07:30 – 15:30. No late, emailed or faxed bids will be considered. All objections and complaints must be lodged within 14 days and in writing to the municipal manager's office.

Bidder's attention is specifically drawn to the provisions of the rules which are included in the bid documents. The Lesedi Local Municipality (LLM) reserves the right not to award to the lowest priced proposal, it normally awards the contract to the tenderer who proves to be fully capable of handling the contract and whose proposal is technically acceptable, has meaningful empowerment credentials and/or is financially advantageous to the LLM. Bids completed in pencil will be regarded as invalid bids.

Only bidders who score 70 points or more for functionality will be further evaluated on Price and B-BBEE points.

The 80/20 preference procurement point system will apply and preference will be given to bidders who are able to demonstrate the following:

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| a) Price | 80 points |
| b) B-BBEE Status Level of Contribution | 20 points |

All service providers must submit their B-BBEE Verification Certificate from Verification Agencies accredited by the South African Accreditation Systems (SANAS) or a Registered Auditor approved by the Independent Regulatory Board (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) in order to claim preference points.

It is compulsory that the taxes of the successful bidder must be in order or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations. Additionally, no contract shall be concluded with any bidder, whose municipal rates and taxes and service charges are in arrears for more than three months. All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link:business.support@csd.gov.za. No business will be conducted with any person who is not registered on this database.

PAUL MPELE
MUNICIPAL MANAGER

LESEDI LOCAL MUNICIPALITY
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