

18 May 2018

QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED “**CATERING SERVICES & DECOR FOR THE MINI YOUTH EXPO**” TO THE QUOTATION BOX SITUATED AT:

SUPPLY CHAIN MANAGEMENT OFFICE (LESEDI OFFICES)
C/O LOUW AND HF VERWOERD STREET
HEIDELBERG
1438

ALL ENQUIRIES REGARDING THE SPECIFICATIONS SHOULD BE REFERRED TO MALEKULA MELATO (016) 492 0047/082 972 3371 OR SIBULELO NXATHI (016) 492 0202 WITH REGARDS TO THE BIDDING PROCEDURE.

DEPARTMENT: CORPORATE SERVICES

COMPULSORY BRIEFING SESSION: 22 MAY 2018, 10H00 AT THE INFRASTRUCTURE SERVICES BOARDROOM.

CLOSING DATE: 28 MAY 2018 @12H00

SPECIFICATIONS: CATERING SERVICES & DÉCOR FOR THE MINI YOUTH EXPO THAT WILL TAKE PLACE ON THE 29TH & 30TH OF MAY 2018

1. Catering for 500 people (for 2 days)

- Breakfast: Coffee/ tea/juice, sandwiches
- Lunch: Dumpling and rice/samp, Beef stew, Roasted chicken, two salads

2. Decoration

You are required to submit your quote on an official company letterhead.

Name of Company: _____

Fax: _____

Telephone: _____

Date: _____

The following information must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Tax Pin provided by SARS
- MBD forms listed below (Evaluation Criteria)
- Latest municipal account
- CSD Registration report

Bidders who did not submit an original or certified copy of their B-BBEE Certificate will not be allocated preference points.

Evaluation Criteria: 80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose the MBD forms, Clearance Certificate for Water can be downloaded from our website: www.lesedilm.gov.za/key/scm and should be scrutinized, completed and submitted together with your quotation.

NB: All Bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link: business.support@csd.gov.za. No business will be conducted with any person who is not registered on this database.

ANY BIDDER WHO IS INTERESTED TO ATTEND THE OPENING ARE WELCOME TO DO SO

Approved

Municipal Manager