



REQUEST FOR FORMAL WRITTEN PRICE QUOTATION FORM

Procurement from R30 000, 00 up to a transaction value of R200 000, 00 (including Vat). (For publication on Lesedi Local Municipality Website and Notice Board)

THE DESIGN, SUPPLY, DELIVERY AND INSTALLATION OF NON-VALUABLE MATERIAL FOR CLOSING OF ELECTRICAL ENCLOSURES

DATE OF ADVERTISEMENT	29 MARCH 2019
DATE OF CLOSING	08 APRIL 2019 AT 12H00
COMPULSORY BRIEFING SESSION (IF APPLICABLE)	
DETAILS OF BIDDER	
FULL NAME	
ADDRESS OF BIDDER	
ID NUMBER (SOLE PROPRIETOR) COMPANY OR CC NUMBER	
REGISTRATION NUMBER (PTY) LTD	
TAX REFERENCE NUMBER	
VAT REGISTRATION NUMBER (IF ANY)	
CONTACT PERSON	
ALTERNATIVE CONTACT PERSON	
TELEPHONE NUMBER	
CELL PHONE NUMBER	
FAX NUMBER	
CIDB NUMBER (IF ANY)	

Must be completed in full

The Lesedi Local Municipality, Electricity Department, requires the services of a suitably qualified and experienced electrical contractor to provide an as “and when” contract for the design, supply, delivery and installation of non-valuable material for closing of electrical enclosures within LLM’s areas on an as and when required basis, for an amount not exceeding R200 000 (VAT included) and up until June 2019, or whichever comes first. Details are indicated on the following schedules.

The contractor must provide labour, transport, equipment, tools, sundries etc on an “as and when” and an after-hours service as necessary in order to effect the installation of non-valuable material for closing of electrical enclosures on an as and when required basis as stipulated above.

The contractor will have to provide supporting documents as proof that he/she is suitable for the job. The following must be attached to the bid document, failing the bid will be rejected,

- A certified trade certificate-electrician with wireman’s license plus N3 and ID copy
- Have 1EP CIDB rating
- A relevant certificate in good standing from Workmen’s’ Compensation must be provided
- A detailed plan on how this task will achieved, include pictures as well
- Proof that material to be used is of non-value (onus rests with contractor to provide sufficient proof)
- Curriculum Vitae of the electrician must be provided
- MBD Forms (MBD 1, MBD 2, MBD 4,MBD 6.1, MBD 8,MBD 9 & Clearance Certificate for Water & Lights)
- Central Supplier Database report
- Tax Clearance Certificate/ Tax pin

Quantities

Due to the uncertainty and fluctuation of the LLM requirements, no indication can be given as to the quantities of the items covered in this specification that will be required under this contract however the municipality will buy to the total value of R200 000 when required. The supplier will therefore be required to supply the requirements in such quantities as may be required by the LLM from time to time. When supplies are required, the LLM will endeavor to place orders, on an as and when required basis, as far in advance as possible.

BACKGROUND OVERVIEW:

Theft of electrical cover enclosures continue to be a challenge and prevent more than often that the Electricity Department can deliver acceptable levels of Safe and reliable Services and collect revenue for services delivered. Most areas are left without power for long unacceptable hours due to this theft and vandalism and the safety of residents becomes a serious concern as these enclosures are left open while they are still energized. The municipality therefore requires the contractor to only use material that is of non-value and the contractor must provide proof that indeed the material is non valuable. Details of covers required are indicated on the following pictures but not limited to the following;



Figure 1 Item 1



Figure 2 Item 2



Figure 1 Item 3



Figure 4 Item 4



Figure 5 Item 5



Figure 6 Item 6



These are the green short poles in central Heidelberg.

Figure 7 Item 7

Personnel employed on this contract for the Electricity Division shall be competent persons as defined in the Occupational Health and Safety Act (Act 85, 1993) and shall be thoroughly experienced and competent in working in close proximity of live and dangerous electrical equipment and assistants shall be adequately supervised to ensure the highest standard of workmanship. Work in proximity of live equipment must be carried out by a competent person (competent as defined in the Occupational Health and Safety Act (Act 85, 1983)). The contractor must at all times liaise with the electrical department for switching purposes before any works commences.

OVERVIEW OF THE WORKS

The contractor may however be requested by the Electricity Department's authorised representative to carry out only a certain item/section/portion of the work as per the bill of quantities and be paid accordingly. The Contractor shall provide the resources, personnel, transport, equipment, hand tools, consumable spares and materials necessary to carry out the specified work on the Municipality's electrical network as and when required and the contractor shall be on site of the repair work to be carried out within four hours of being contacted by the Lesedi Local Municipality – Electricity Section, with all personnel, material and equipment necessary to carry out the task required.

INSPECTIONS

The Lesedi Local Municipality representative will on a random basis, inspect the works.

Quoted prices will be in Rand, exclusive of VAT and will include all overhead costs and other expenses including material.

Bill of Quantity (For evaluation purposes)

Items as per pictures above	Rate		Delivery Period
	Design, Supply & Delivery	Installation including all sundry material and necessary tools to perform this task	
1)			
2)			
3)			
4)			
5)			
6)			
7)			
8) Any other alternative cover for an enclosure not provided above (details to be attached)			
Total			
Vat			
Grand Total			

Preference will be given to the bidder with the shortest delivery period as this is an urgent matter. The municipality will cancel any bid where the bidder fails to deliver as per his/her stipulated delivery period with immediate effect.

EVALUATION CRITERIA: 80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose the MBD1, MBD 2, MBD4, MBD 6.1 ,MBD 6.2, MBD 8 MBD 9, Annex C (Local Content declaration: summary schedule) and the Clearance Certificate for Water & lights can be downloaded from our website on the following link: www.lesedilm.gov.za/key/scm MBD forms should be scrutinized, completed and submitted together with your quotation. All objections and complaints must be lodged within 14 days and in writing to the municipal manager's office.

Designated Group: An EME or QSE which is last 51% owned by:	EME	QSE
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		

NB: Bidders who did not submit an original or certified copy of their B-BBEE Certificate will not be allocated preference points.

All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link:business.support@csd.gov.za. No business will be conducted with any person who is not registered on this database.

BIDDERS ARE WELCOME TO ATTEND THE OPENING ON THE CLOSING DATE