



27 AUGUST 2020

QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED "FRAUD AND CORRUPTION TRAINING SERVICES FOR 23 EMPLOYEES" TO THE QUOTATION BOX SITUATED AT:

SUPPLY CHAIN MANAGEMENT OFFICE (LESEDI OFFICES)
C/O LOUW AND HF VERWOERD STREET
HEIDELBERG
1438

ALL ENQUIRIES REGARDING SPECIFICATIONS SHOULD BE REFERRED TO MS WENDY TSHABALALA @ (016 492 0043) OR MRS SIBULELO MOKOENA @ 016 492 0202 WITH REGARDS TO THE BIDDING PROCEDURE.

DEPARTMENT: MUNICIPAL MANAGER'S OFFICE

CLOSING DATE: 07 SEPTEMBER 2020@12H00

SPECIFICATIONS: FRAUD AND CORRUPTION TRAINING SERVICES FOR 23 EMPLOYEES

Lesedi Local Municipality requests the services of an accredited service provider to train its officials on fraud and corruption. This must be a credit bearing program that includes but not limited to the following:

1. Definition of fraud and corruption respectively
2. Characteristics of each
3. Clear indication of deliverables
4. Clear and concise project layout and plan
5. Partnerships will serve as a plus factor to promote capacity
6. Development of the municipal fraud and corruption strategy/plan.
7. Early detection and mitigation factors to combat Fraud and Corruption
8. Virtual Training

Bidders must table a proposal including pricing schedule

FUNCTIONALITY

Only bidders who score 70 points or more for functionality will be further evaluated on price and BBB-EE.

CRITERION	POINTS
Expertise Reference letters with contactable references from other government entities or companies where similar Fraud and Corruption Training was conducted(20 points per letter)	80
Training Plan	20

NB: 1) IN ACCORDANCE WITH THE DISASTER MANAGEMENT ACT, WHICH PROHIBITS GATHERINGS OF MORE THAN 50 PEOPLE, THE QUOTATION OPENING WILL BE LIMITED TO NOT MORE THAN 50 PEOPLE AS PER COVID-19 DISASTER MANAGEMENT REGULATIONS.

2) BIDDERS ARE ALSO REQUESTED TO OBEY ALL COVID-19 PROTOCOLS AT MUNICIPAL OFFICES WHEN SUBMITTING BIDS.

3) BIDDERS ARE REQUIRED TO SUBMIT AN OFFICIAL QUOTE ON THE COMPANY LETTERHEAD.

Name of Company: _____

Fax: _____

Telephone: _____

Date: _____

The following documents must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Tax pin obtained from SARS on SARS letterhead and/or Central Supplier Database (CSD) number on CSD letterhead obtained from www.csd.gov.za, must be provided for verifying the tax compliance status.
- Forms listed below (MBD1, MBD 2, MBD 4, MBD 6.1, MBD 8, MBD 9, and Clearance form for water and Lights).
- Latest municipal account.
- Valid lease agreement if the bidder is leasing.
- CSD Registration report.
- Relevant valid Accreditation Certificate from SETA.

EVALUATION CRITERIA: 80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose the MBD1, MBD 2, MBD4, MBD 6.1 MBD 8, MBD 9 and the Clearance Certificate for Water & lights can be downloaded from our website on the following link: www.lesedilm.gov.za/key/scm. MBD forms should be scrutinized, completed and submitted together with your quotation. All objections and complaints must be lodged within 14 days and in writing to the municipal manager's office.

Designated Group: An EME or QSE which is last 51% owned by:	EME	QSE
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		

NB: Bidders who did not submit an original or certified copy of their B-BBEE Certificate will not be allocated preference points.

All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link:business.support@csd.gov.za. No business will be conducted with any person who is not registered on this database.



Recommended by: Ms Gugu Mncube
Acting Chief Financial Officer



Approved by: Mr Sbusiso Dlamini
Acting Municipal Manager