



SUPPLY CHAIN MANAGEMENT UNIT

Office of the Chief Financial Officer

10 SEPTEMBER 2018

QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED "REQUEST FOR THE EVENT MANAGEMENT SERVICES FOR 60th COMMERATION OF RATANDA THE QUOTATION BOX SITUATED AT:

SUPPLY CHAIN MANAGEMENT OFFICE (LESEDI OFFICES)

C/O DU PREEZ AND HF VERWOERD STREET

HEIDELBERG

1438

ALL ENQUIRIES REGARDING SPECIFICATIONS SHOULD BE REFERRED TO MALEKULA MELATO AT 016 492 0047/016 492 0044. IT NEEDS TO BE NOTED THAT THE BRIEFING SECTION WILL BE HELD ON 17TH SEPTEMBER 2018 INFRAStructure BOARDROOM ENQUIRIES REGARDING THE BIDDING PROCEDURE SHOULD BE REFERRED TO SIBULELO NXATHI AT TEL 016 492 0202.

DEPARTMENT: COMMUNITY SERVICES/MUNICIPAL MANAGER OFFICE

CLOSING DATE: 20 SEPTEMBER 2018 @12H00

SPECIFICATIONS: EVENT MANAGEMENT SERVICES FOR 60th COMMERATION OF RATANDA

The SOUND TO COVER MORE THAN 4 000 – OUTDOOR

- D&B full Line array - front of House
- 2 x full systems - for delay systems
- 1 x Yamaha digital sound desk front of house and Monitor system
- 1 x Podium microphones
- 12 x DI Boxes
- 12 x Shure SM 57
- 8 X SHURE SM 58 CORDLESS MICROPHONES for singing vocals
- 12 X PS 15 NEXO New shape Stage Monitors
- 32 channel sound feed controller for members of the media

POWER

- 100 KVA GENERATOR
- 63 AMPS – 4 X 32 AMPS DISTRO

STAGE

- 8 m x 8 m Professional stage with a roof
- 1.2 m high front level
- Black curtain backdrop
- 8 x 6 90cm high 2nd level
- 4 X Stage run offs and 2 x wheelchair Ramp

SCREENS

2 x (3 x 4 screens) for live feed

- 2 X 42 Inch LCD Screens on stands for stage reference
- Video switcher/Distributor with monitors
- 1 x pioneer DVD Player
- Video mixer
- 2 x Sony 3CCD broadcasting video cameras

LIGHTING

- 1 X lighting console
- 20 x LED RGB
- 8 Martin martin mac 2000e profile

BACKLINE

- 1 x Yamaha Motif XF 8 Keyboard (full registered keys & weighted)
- 1 x RD 700 SX keyboard (full registered keys & weighted)
- 1 x Korg kronos 61 (not weighted keys)
- 2 x Yamaha Motif XF 7 Keyboard
- 1 x Roland G7 (not weighted keys)
- 4 x Dual Tier Keyboard Stands
- 4 x single Tier Keyboard Stands

GUITAR AMPS

- Fender Hot Rod Deville Guitar Amp
- Roland JC 120 Chorus guitar amp

BASS GUITAR AMPS

- Ampeg SVT 4 Pro Bass Amp with (SVT-8 10 HLF)
- 6 x Hercules Guitar stands

DRUMS

- (Please note that all our drum kits are top of the Range – International Standards)
- 1 x Yamaha Maple custom Absolute drum kit - Yamaha snare, 22" Bass drum drilled for rack toms , 10" 12" 14" 16" toms (Clear Remo Pinstripe heads skins)
- Sabian Cymbals – Full set
- 7 X Cymbal stands
- 1 x Hydraulic Drum throne
- 1 x Drum kit carpet
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OR

- 1 x DW drum kit with extra toms 8"10" 12" 14" 16" and 22" Bass drum (Evens heads – Ambassador G series skins)
- 8 X Cymbal stands
- 1 x Hydraulic Drum throne
- 1 x Drum kit carpet

EXTRA

- 6 x Black gaffer tape
- 6 x white gaffer tape

Events Company will be required to provide end to end event management services which include:



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Designated Group: An EME or QSE which is last 51% owned by:	EME	QSE
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		

Name of Company: _____

Fax: _____

Telephone: _____

Date: _____

The following documents must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Copy of tax clearance certificate/Pin Provided by Sars
- Forms listed below (Evaluation Criteria)
- Latest municipal account / Clearance Certificate for Water and Lights
- Proof of registration on CSD(Central Supplier Database of National Treasury)

EVALUATION CRITERIA: 80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose the MBD1, MBD 2, MBD4, MBD 6.1 MBD 8 MBD 9 and the Clearance Certificate for Water & lights can be downloaded from our website on the following link: www.lesedilm.gov.za/key/scm MBD forms should be scrutinized, completed and submitted together with your quotation. All objectives and complains must be lodge within 14 days and in writing to the municipal manager's office.

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ACTING MUNICIPAL MANAGER