

LESEDI LOCAL MUNICIPALITY

TENDER NO 10/2021: PRINTING, SORTING AND MAILING OF MUNICIPAL STATEMENTS FOR A PERIOD OF THREE YEARS.

Lesedi Local Municipality invites tenders for Printing, Sorting and Mailing of Municipal Statements for a period of three years.

Information for the above-mentioned bid may be directed to Mr Paul Malgas or Ms Portia Skosana at Tel no: (016) 492 0028/0214 during office hours Mon to Fri 07:30 – 16:00.

Closing date: 26 July 2021 @12h00

Tender documents, together with the terms of reference, which are important for the preparation of the proposal/tender can be downloaded for free on the E-Tender portal (www.etenders.gov.za) or the Lesedi Local Municipality's website as from 28 June 2021.

The completed tender document must be submitted in a sealed envelope marked TENDER NO: 10/2021: PRINTING, SORTING AND MAILING OF MUNICIPAL STATEMENTS FOR A PERIOD OF THREE YEARS.

Bids must be placed in the Tender Box situated at the Supply Chain Management Department, Municipal Building, c/o H F Verwoerd and Du Preez Street, Heidelberg, during office hours Monday – Friday, 07:30 – 16:00. The tender closes on the 26 July 2021 at 12:00. No late, or e-mailed or faxed bids will be considered. All objections and complaints must be lodged within 14 days and in writing to the municipal manager's office.

Bidder's attention is specifically drawn to the provisions of the rules which are included in the bid documents. The Lesedi Local Municipality (LLM) reserves the right not to award to the lowest priced proposal, it normally awards the contract to the tenderer who proves to be fully capable of handling the contract and whose proposal is technically acceptable, has meaningful empowerment credentials and/or is financially advantageous to the LLM. Bids completed in pencil will be regarded as invalid bids.

Only bidders who score 70 points or more for functionality will be further evaluated on both Price and B-BBEE points.

The 80/20 preference procurement point system will apply and preference will be given to bidders who are able to demonstrate the following:

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| a) Price | 80 points |
| b) B-BBEE Status Level of Contribution | 20 points |

All service providers must submit their B-BBEE Verification Certificate from Verification Agencies accredited by the South African Accreditation Systems (SANAS) or a Registered Auditor approved by the Independent Regulatory Board (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) in order to claim preference points.

It is compulsory that the taxes of the successful bidder must be in order or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations. Additionally, no contract shall be concluded with any bidder, whose municipal rates and taxes and service charges are in arrears for more than three months. All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link:business.support@csd.gov.za. No business will be conducted with any person who is not registered on this database.

Mr Gabriel Banda
Municipal Manager

LESEDI LOCAL MUNICIPALITY
PO BOX 201
HEIDELBERG

