

## TENDER RE-ADVERT

### **TENDER NO: 139/2021: APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE RECORDS MANAGEMENT AND ARCHIVES TRAINING FOR 35 UNEMPLOYED LEARNERS, NQF LEVEL 4 SAQA ID 64069.**

Lesedi Local Municipality hereby seeks to appoint a suitable service provider to provide Records Management and Archives training for 35 unemployed learners, NQF Level 4 SAQA ID 64069.

Technical Enquiries: Mr. Babi Mohale  
Tender Documents: Mrs Sibulelo Mokoena

Tel: 016 492 0095  
Tel: (016) 492 0202

#### **Closing date: 14 March 2022@12h00**

Tender documents, together with the terms of reference, which are important for the preparation of the tender are accessible from the E-Tender portal ([www.etenders.gov.za](http://www.etenders.gov.za)) or Lesedi Local Municipality website ([www.lesedi.gov.za](http://www.lesedi.gov.za)) as from 02 March 2022.

The completed proposals must be submitted in a sealed envelope marked **“TENDER NO: 139/2021: APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE RECORDS MANAGEMENT AND ARCHIVES TRAINING FOR 35 UNEMPLOYED LEARNERS, NQF LEVEL 4 SAQA ID 64069”**.

Bids must be placed in the tender Box situated at the Supply Chain Department, Municipal Building, Second floor, c/o of Du Preez and H.F Verwoerd Street, Heidelberg, on or before 14 March 2022 at 12:00. Tenders will be opened in public. The tender box will be open during office hours, Monday – Friday, 07:30 – 15:00. No e-mailed or faxed bids will be considered.

The Lesedi Local Municipality (LLM) reserves the right not to accept the lowest priced proposal or any proposal in part or in whole. It normally awards the contract to the tenderer who proves to be fully capable of handling the contract and whose proposal is technically acceptable, has meaningful empowerment credentials and/or is financially advantageous to the LLM. LLM reserves the right to negotiate rates, for purposes of creating uniformity and the tenderer, by responding to this tender, agrees to abide by such negotiated rates which may be changed from time to time by agreement between the parties. Any bid not suitably endorsed or comprehensively completed, as well as bids completed in pencil will be regarded as invalid bids. All objections and complaints must be lodged within 14 days and in writing to the municipal's manager's office.

Only bidders who score 70 points or more for functionality will be further evaluated on both Price and B-BBEE points.

The 80/20 preference procurement point system will apply and preference will be given to bidders who are able to demonstrate the following:

- |  |           |
|--|-----------|
| a) Price                               | 80 points |
| b) B-BBEE Status Level of Contribution | 20 points |

All service providers must submit their B-BBEE Verification Certificate from Verification Agencies accredited by the South African Accreditation Systems (SANAS) or a Registered Auditor approved by the Independent Regulatory Board (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) in order to claim preference points.

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations. Additionally, no contract shall be concluded with any bidder, whose municipal rates and taxes and service charges are in arrears. All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link:[business.support@csd.gov.za](mailto:business.support@csd.gov.za). No business will be conducted with any person who is not registered on this database.

  
MR. SBUSTISO DLAMINI  
ACTING MUNICIPAL MANAGER